

Job description - June 2017

Volunteer – Payroll Deduction Schemes

Swan volunteers assist Board members or staff members in their duties and help promote the credit union in various ways. Usually they will have a specific area of expertise to contribute. Being a volunteer requires a minimum time commitment of 1 day equivalent per month over a minimum of 12 months. All volunteers must also join the credit union as ordinary members.

Volunteer to promote Payroll Deduction Schemes among local employers

At present the credit union has payroll deduction agreements in place with a number of local councils, one housing association and one voluntary organisation. These agreements allow employees to join the credit union and save or repay loans in a regular and simple way via deductions from their salary. As an incentive to new payroll recruits we also offer immediate loans of up to £3,000.

We have no agreements with private sector employers, despite several attempts to interest them over the years. The volunteer would contact employers by phone, e-mail and letter and also work with local union representatives and existing Swan members who are employees with the aim of signing up new employers to the scheme.

Recent experience of working with and or contacts in local businesses in one or more of our areas of operation would be helpful.